



#### VISION

(BOR Resolution No. 25 s. 2016)

A premier state university with recognized excellence in engineering and technology education at par with leading universities in the ASEAN region.

#### MISSION

(Section 2 of P.D. No. 1518)

The University shall provide higher and advanced vocational, technical, industrial, technological and professional education and training in industries and technology and in practical arts leading to certificates, diplomas and degrees. It shall provide progressive leadership in applied research, developmental studies in technical, industrial, and technological fields and production using indigenous materials; effect technology transfer in the countryside; and assist in the development of small-and-medium scale industries in identified growth centers.

#### DEPARTMENT OF INDUSTRIAL EDUCATION GOALS

1. To periodically review the curricular program to produce competent and committed teachers.
2. To undertake development and innovative researchers in Industrial Education.
3. To facilitate transfer of technology in Industrial Education through expanded and effective linkages with industry and other sectors.
4. To produce teachers who understand and appreciate genuine human ideas and values.
5. To imbue prospective teachers with desirable characteristics.

#### OBJECTIVES

1. Offer relevant and responsive curricular programs.
2. Initiate the conduct of researches in pedagogy and related educational technology.
3. Intensify community involvement through extension programs and projects.
4. Develop attitude, personal discipline, moral, social and cultural values of the students.
5. Equip prospective teachers with desirable personal and social characteristics, qualities and traits.



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## REPUBLIC OF THE PHILIPPINES TECHNOLOGICAL UNIVERSITY OF THE PHILIPPINES CAVITE CAMPUS

Carlos Q. Trinidad Avenue, Salawag, Dasmariñas City, Cavite, Philippines

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## S.6.2.5

# Student Discipline



Republic of the Philippines  
**TECHNOLOGICAL UNIVERSITY OF THE PHILIPPINES AT CAVITE**  
Carlos Q. Trinidad Ave., Salawag, Dasmariñas City, Cavite  
Website: <http://www.tup.edu.ph>  
Telefax: (046) 416-4920

January 25, 2018

CAMPUS ORDER


No. 11 s. 2017

**CONSTITUTION OF THE STUDENT DISCIPLINARY TRIBUNAL**

1. As favorably endorsed by the officials concerned, the following faculty members shall constitute the Student Tribunal of the Cavite Campus, to wit:

Prof. Ma. Gemma R. Hufana	-	Chairperson
Dr. Zenaida P. Piano	-	Secretary- 09278818383
Prof. Rina S. Celi	-	Member 09289397052
Prof. Edmundo G. Frias	-	Member 09209029757
Prof. Benefrido B. Reyes	-	Member 09053102912

2. This Order is in the interest of service and shall take effect immediately until rescinded, revoked or modified
3. For the information and guidance of all concerned.

  
MYRNA M. TEPORA, Ph. D.  
Campus Director



Republic of the Philippines  
**TECHNOLOGICAL UNIVERSITY OF THE PHILIPPINES**  
**CAVITE CAMPUS**  
 CQT Road, Salawag, City of Dasmariñas, Cavite

June 27, 2019

**CAMPUS ORDER**

No. 76C s. 2019

**DESIGNATION OF MEMBERS OF THE  
 STUDENT DISCIPLINARY TRIBUNAL (SDT) AT  
 THE TUP - CAVITE CAMPUS**

For the information of all concerned, the following employees are hereby designated as members of the Student Disciplinary Tribunal (SDT) at the TUP- Cavite Campus, to wit:


	<u>NAME</u>	<u>DESIGNATION</u>
1.	Engr. Gil S. Beltran	Chair
2.	Dr. Melchor P. Fernando	Member
3.	Prof. Benefrido B. Reyes	-do-
4.	Prof. Rina S. Celi	-do-
5.	Mr. Aljon A. Conde - USG President	-do-
6.	Ms. Rosemarie P. Veluya	Secretary

In this connection, the SDT shall be responsible to perform the following functions:

- Receive all formal charges that the OSA may file involving the commission of major offenses;
- Convene immediately to determine if the charge is sufficient in form and in substance;
- Conducts hearing on the reception of admissible evidence and testimonies of witnesses, if any;
- Renders its decision based on the evidence presented, the admission of the parties, if any, and on the applicable laws, rules and regulations.

This order supersedes Campus Order No. 11, s. 2018 and shall take effect immediately until rescinded, revoked or modified.

Please be guided accordingly.

  
**MYRNA M. TEPORA, Ph. D.**  
 Campus Director





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March 16, 2023

**CAMPUS ORDER**

No. 57 s. 2023

**DESIGNATION OF MEMBERS OF THE STUDENT DISCIPLINARY  
TRIBUNAL (SDT) AT TUP-CAVITE CAMPUS**

For the information of all concerned, the following Campus personnel are hereby designated as members of the Student Disciplinary Tribunal (SDT) at TUP-Cavite Campus, as based on Article 327 of the 2022 University Code of the Technological University of the Philippines, to wit:


<u>NAME</u>	<u>DESIGNATION</u>
1. Prof. Ma. Gemma R. Hufana	Ex-officio Chairman
2. Ms. Sarah Jane D. Velos	Secretary
3. Dr. Emily L. Beltran	Member
4. Dr. Alvin A. Genito	Member
5. Prof. Rosemarie P. Veluya	Member
6. Mr. Mark Ryan B. Chavez (USG President)	Member

In this connection, the SDT shall be responsible to perform the following functions:

1. Receive all formal charges that the Office of Student Affairs (OSA) may file involving the commission of major offenses;
2. Formulate rules of procedures, subject to the approval of the Board of Regents (BOR);
3. Conduct a hearing in accordance with the approved procedure, and thereafter submit its findings and recommendations, through the Campus Director, to the President.

This Order supersedes Campus Order No. 76C, s.2019, and shall take effect immediately until rescinded, revoked, or modified.

Please be guided accordingly.

  
**MYRNA M. TEPORA, Ph.D.**  
Campus Director

REPUBLIC OF THE PHILIPPINES  
TECHNOLOGICAL UNIVERSITY OF THE PHILIPPINES  
STUDENT DISCIPLINARY TRIBUNAL (SDT)  
Cavite

**DR. LUIS D. DULNUAN**  
Complainant

-versus-

**SDT CASE No. T-2021-001**  
For: ACADEMIC DISHONESTY

**MR. MAVERICK AGUADO**  
**MS. ROWENA ASILO**  
**MR. RALPH AGUINALDO**  
**MR. MATTHEW BELEN**  
**MS. JANIÑA BELOY**  
**MR. ETHAN DANIEL CASTRO**  
**MR. RANDOLPH JAVIER**  
**MR. EDMOND JIMENEZ**  
**MR. RYAN LOPE**  
**MR. ERIC REYES**  
**MR. JOB ANTHONY SIMBAJON**  
**MS. CHIESA MAE VELASQUEZ**  
**MR. ELDRICK JOHN VELEZ**  
Respondents

X-----X

**DECISION**

**Factual Antecedents**

On May 13, 2021, Dr. Luis D. Dulnuan faculty from the IT Department referred a case to the Head, Office of Student Affairs cases of cheating during the BET ESET remedial midterm examination and remedial quiz that he has administered last May 11, 2021, for the subject EST 3. Finding sufficiency in form and substance, the Office of Student Affairs (OSA) filed the Formal Charge on July 9, 2021, before this Tribunal alleging:

That on May 11, 2021, during the remedial midterm examination and quiz, test papers of thirteen (13) students showed identical answers to the logic circuits which, according to Dr. Dulnuan, do not happen in normal circumstances. The schematic diagrams copy-pasted have the same parts layout, gridline spacing, and parts connections which are indications of cheating.

That on May 13, 2021, the incident was reported to the Office of Student Affairs (OSA) with attached papers of students showing unique layouts and parts connections of the schematic diagrams.

That on May 26, 2021, Mr. Anthony Bungay, former Faculty-In-Charge, Student Discipline recommended to the Head of OSA the complaint filed by Dr. Luis Dulnuan.



On May 31, 2021, Mr. Anthony Bungay requested the respondents via email to submit responses. All of the involved students submitted their responses on time with personal explanation on the allegations. All are willing to accept the fair consequences of their individual actions. Based on their responses, ten (10) admitted guilty on the allegation, to wit:

MR. MAVERICK AGUADO  
MR. RALPH AGUINALDO  
MS. JANIÑA BELOY  
MR. RANDOLPH JAVIER  
MR. EDMOND JIMENEZ  
MR. RYAN LOPE  
MR. ERIC REYES  
MR. JOB ANTHONY SIMBAJON  
MS. CHIESA MAE VELASQUEZ  
MR. ELDRICK JOHN VELEZ

Three (3) among the thirteen (13) respondents who pleaded not guilty are the following:

MS. ROWENA ASILO  
MR. MATTHEW BELEN  
MR. ETHAN DANIEL CASTRO

The responses were then forwarded by Mr. Anthony Bungay to the Head of OSA on June 3, 2021.

On July 9, 2021, the OSA Head elevated the case to the Student Disciplinary Tribunal.

With the surge of COVID-19 cases during the 3<sup>rd</sup> quarter of 2021 and most of the faculty and staff were on quarantine, the Tribunal was not able hold a preliminary conference regarding the case. Observance of safety and health protocols needs to be observed and in addition, members of the Student Disciplinary Tribunal have differing schedules.

On July 26, 2022, the SDT convened for a preliminary conference with Dr. Luis D. Dulnuan to discuss the allegations. The Tribunal agreed to meet the respondents for a hearing together with the Head of OSA and the Guidance Counselor.

With the sudden leave of absence of the Chairman, Engr. Gil Beltran due to an emergency medical procedure, the Tribunal was not able to meet as scheduled.

A feedback slip dated October 24, 2022, was received by Ms. Rosemarie Veluya, SDT Secretary from the Assistant Director for Academic Affairs. With attached letter of request from eleven (11) respondents to expedite deliberation of the case.

The SDT after having met the required quorum convened on November 9, 2022, and deliberated on the responses submitted. On November 18, 2022, the SDT met again to finalize decision on the case.

## RULING

Based on the responses ten (10) respondents bearing signatures of their parents/guardians, they voluntarily admitted having committed the offense. This Tribunal hold the following guilty of Academic Dishonesty:

MR. MAVERICK AGUADO  
MR. RALPH AGUINALDO  
MS. JANIÑA BELOY  
MR. RANDOLPH JAVIER  
MR. EDMOND JIMENEZ  
MR. RYAN LOPE  
MR. ERIC REYES  
MR. JOB ANTHONY SIMBAJON  
MS. CHIESA MAE VELASQUEZ  
MR. ELDRICK JOHN VELEZ

WHEREFORE, premises considered, this Tribunal is convinced to hold the aforementioned respondents liable for the offense of Academic Dishonesty pursuant to the Student Rules of Discipline of the Revised Student Handbook, Major Offense, Sections 14a and 14b and hereby meted the penalty of TEN (10) DAYS SUSPENSION.

A formal hearing will be scheduled for the other three (3) respondents: MS. ROWENA ASILO, MR. MATTHEW BELEN and MR. ETHAN DANIEL CASTRO who pleaded not guilty.

### FOR THE STUDENT DISCIPLINARY TRIBUNAL (SDT)




ENGR. GIL S. BELTRAN  
Chairperson

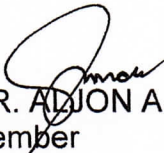


PROF. BENEFRIDO B. REYES  
Member

DR. MELCHOR P. FERNANDO  
Member (Ret.)



PROF. RINA S. CELI  
Member



MR. ADJON A. CONDE  
Member



**STUDENT DISCIPLINARY TRIBUNAL SEMINAR-WORKSHOP (SDT) and UPDATING ITS RULES and REGULATIONS (IRR)**  
**February 26-28, 2019 / TUP-Manila**

**PROGRAM OF ACTIVITIES**

**Day 1 (February 26, 2019)**

**OPENING PROGRAM 9:00-10:00am**

Prayer - - Prof. ENRICO S. LUCENA  
Head, Guidance Office

The Philippine National Anthem

Welcome Remarks - Dr. DIONISIO A. ESPRESSION, Jr.  
VP for Academic Affairs

Inspirational Message - Dr. JESUS RODRIGO F. TORRES  
University President

Statement of Purpose } Prof. MYLENE T. SANGINES  
Faculty-in-Charge, Scholarships

Acknowledgment of Participants - Prof. JANICE MARIE J. LAGRIMAS  
Faculty-in-Charge, Student Life Development

10:00-12:00nn **Learning Session 1:**  
**OVERVIEW OF THE STUDENT HANDBOOK and**  
**NATURE and PURPOSE of SDT**

Resource Person: Dr. ROSEMARIE THERESA M. CRUZ, RPsy.  
Head, Training Department, Human Resources Services  
Former Director, Office of Student Affairs – TUP Manila

1:00-2:00pm **Learning Session 2:**  
**UNDERSTANDING the BEHAVIORS of the MILLENNIAL- RESPONDENT**

Resource Person: Dr. ROSEMARIE THERESA M. CRUZ, RPsy.

2:00-4:00pm **Learning Session 3:**  
**BASIC RULES on the APPRECIATION of EVIDENCE on STUDENT CASES**

Resource Person: Atty. CHRISTOPHER M. MORTEL  
Head, Human Resources Services  
TUP-Manila

4:00-6:00pm **Learning Session 4:**  
**EXPERIENCES ON DECISION WRITING**

Resource Person: Prof. MANUEL P. INANURAN  
Secretary, Student Disciplinary Tribunal  
TUP-Manila

*-- Panel Discussion with Resource Persons Every After Learning Session--*

**Day 2 (February 27, 2019)**

8:00am-12:00nn **Learning Session 5:**  
**FLOW in the CONDUCT of SDT HEARING**  
**CONDUCT OF INVESTIGATIONS**  
**RESOLUTION WRITING**

Resource Person: Prof. JONATHAN M. MONSAD  
Chief of Staff, Office of the President  
Adviser, Student Disciplinary Tribunal and Revised Student Handbook

1:00-6:00pm **WORKSHOP on UPDATING of the SDT INTERNAL**  
**RULES and REGULATIONS**

*----Panel Discussion with Resource Persons----*

**Day 3 (February 28, 2019)**

**Continuation of the Workshop on UPDATING of the**  
**INTERNAL RULES and REGULATIONS (IRR)**

Presentation of Outputs / Critiquing

Closing Program

Environmental Scanning

**Prof. RANDYMAX M. BULAQUIT**  
Master of Ceremonies





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# Student Discipline Hearing Sample

